1. Introduction

- 1.1 Intro to the round and current status
- 1.2 Intro to company roadmap and KPIs
- 1.3 Term sheet (if applicable)

2. Company Deck

- 2.1 Executive Summary
- 2.2 Short Deck
- 2.3 Long Deck

3. Company Legal Documents

- 3.1 Articles of association
- 3.2 Voting arrangements
- 3.3 Shareholder agreement
- 3.4 Investor rights agreements
- 3.5 Capitalization table
- 3.6 Stock option or incentive programs
- 3.7 Recent share transactions
- 3.8 Documents on previous fund raises

4. Company Updates

- 4.1 CEO updates (last three years)
- 4.2 Shareholder updates (last three years)

5. Financial Documents

- 5.1 Financial model
- 5.2 Full Budget and projections
- 5.3 Liquidity budget (1-3 years)
- 5.4 Annual accounting (every year)
- 5.5 Summary financial projections
- 5.6 Overview of all grants

6. Company Documents

- 6.1 General Assemblies (minutes
- 6.2 Board Meetings (minutes)

7. Market & Customers

- 7.1 Overview market & Customers
- 7.2 Market analysis (market size and trends)
- 7.3 Market map (key players and competitors)
- 7.4 Customer Personas and profiles
- 7.5 Marketing materials

8. Current Customers

- 8.1 Overview current customers
- 8.2 Upsell options for existing customers
- 8.3 All contracts

9. Prospective Customers

- 9.1 Overview
- 9.2 Sales Process
- 9.3 Key findings from customer interviews
- 9.4 Complete pipeline (CRM)
- 9.5 Letters of intent
- 9.6 Letters of support
- 9.7 Contracts currently out for signature

10. Product & Technology

- 10.1 Introduction to product & technology
- 10.2 Detailed presentation on product and tech roadmap
- 10.3 IP rights and patents
- 10.4 Key contracts related to products and technology

11. People

- 11.1 Overview people
- 11.2 Overview key people + CV's
- 11.3 All employee contracts + incentive program
- 11.4 All consulting contract + incentive program
- 11.5 All board members, overview and compensation
- 11.6 Other people or partner contracts
- 11.7 Overview of next key positions to fill
- 11.8 List of references & contact info

12. Investor Development

- 12.1 Overview investors and investor prospects
- 12.2 Database of investor prospects with updated status
- 12.3 Term sheets

13. Value Creation

- 13.1 Intro to value creation, liquidity and exits
- 13.2 Map over potential exit plays and candidates
- 13.3 Documents related to value creation and exit opportunities
- 13.4 Partial liquidity strategy

14. Funding Round

- 14.1 Status funding round
- 14.2 Term Sheet (if any)
- 14.3 On-going investor discussions
- 14.4 Timeline to close

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